

## **DETAILS OF UNDERSTANDING ABOUT WEDDINGS AT CHRIST CHURCH**

### **Legal Documents**

#### **License**

To be married you need to purchase an Ontario Marriage License at City Hall. It is valid for three months, and must be obtained at least three days before the wedding.

**As soon as possible, complete items 1-27 on the license**, and bring it to the Church Office to be added to your file.

#### **Banns**

If both of you are church members and are in the habit of attending worship, marriage banns may be published in place of purchasing a license. The banns (intention to marry) must be proclaimed during the worship service in the church of the bride and of the groom at least once, and at least five days prior to the wedding.

### **Music**

You will select music for your wedding processional and recessional in consultation with the director of music and are encouraged to discuss any special requests with them.

If you wish a vocal or instrumental **soloist** to be included, then details should be discussed with the minister **and** the organist.

The director of music does not usually attend the wedding rehearsal. If this is desirable there will be an additional fee.

### **Wedding Rehearsal**

If you are planning a formal wedding, then you will likely wish to have a rehearsal. If so, it is desirable to have all members of the wedding party present, including the parents of the bride and groom. **Rehearsals must begin on time!**

### **Church Decorations**

Christ Church will be decorated seasonally for Lent, Easter, Thanksgiving, and the Advent season. These decorations will remain in place during weddings held in these seasons.

### **Photographs**

To maintain the dignity and sanctity of worship in your wedding, **we do not permit the taking of photographs during the religious service** (i.e. from the time the mother of the bride is seated).

Photographs may be taken at the time of the signing of the register, and if requested, arrangements can be made to photograph a re-enactment of any portion of the ceremony. Arrangements for professional photography need to be discussed with the minister.

### **Video-tape**

Video-taping of the wedding ceremony is permitted as long as **no lights** are used and the videographer does not move around during the service.

Arrangements for video-taping need to be discussed with the minister.

### **Confetti**

It is not permitted to throw confetti **anywhere, anytime** inside or outside the church building, or on the church property.

### **Adhesive Material**

No adhesive materials are to be used in the process of fastening bows or other decorations to the ends of the oak pews, because of the risk of damage to the finish.

### **Fees**

The Church Office will send an invoice to the couple at least thirty days prior to the wedding (or as soon as possible if thirty days is impractical). Full payment, by cheque made out to "Christ Church", is to be submitted not less than ten days prior to the wedding. The church will then issue individual cheques to the staff involved in the wedding.

The fee to be invoiced is made up of the following components as applicable:

#### **Facility Fee**

Sanctuary:	\$321
Chapel:	\$150
Auditorium (Includes Setup/Cleanup):	\$500
Merigold Room (Includes Setup/Cleanup):	\$200

**Note:** The facility fee is waived when either the bride or groom (or their parents) are regular contributors to the upkeep of the church through the general funds of Christ Church, Mississauga.

#### **Staff Fees**

Officiating Minister:	\$350 minimum
Wedding Coordinator:	\$150
Organist:	\$175 (wedding only) \$225 (rehearsal & wedding)
Custodian:	\$100
Office Administrator:	\$25, \$50 (when bulletins are prepared)

**Note:** A staff member may choose to waive the fee in special circumstances. For very small weddings, it is unlikely there would be any staff fees except those for the minister and the administrator.

### **Other Items**

If requested, the church may supply candles for the communion table, candles for the candelabra, or wedding bulletin covers. The charge for these will be based on their cost.>